

# National Park Travelers Club

## BYLAWS

Adopted August 2, 2008  
Amended August 7, 2010

These Bylaws govern the affairs of the National Park Travelers Club, Inc. (the Corporation), a nonprofit corporation organized under the Colorado Non-Profit Corporation Act. The name of the Corporation, its corporate purpose, and the terms of its existence are set forth in the Articles of Incorporation filed with the Secretary of State of Colorado, as the same may from time to time be amended. These bylaws are subject to the provisions of the Articles of Incorporation.

### **Article I—Principal Office and Corporate Seal**

Section 1. **Registered Office.** The registered office of the Corporation shall be that set forth in the Articles of Incorporation or in a resolution of the Executive Committee filed with the Secretary of State changing the registered office. The Corporation may have such other offices as the Executive Committee shall from time to time determine.

Section 2. **Mailing Address.** The Club shall have two mailing addresses for conducting business. The Secretary shall post the address for elections and the Membership Director shall post the address for membership applications.

Section 3. **Corporate Seal.** The seal of the Corporation shall be inscribed with the name of the Corporation, the year of its incorporation (2008), and words “Colorado” and “Seal,” and shall be in a form approved by the Executive Committee.

### **Article II—Membership**

Any person who visits America’s National Park System may become a member of the club if he or she has visited one (1) or more units of the National Park System. He/she shall fill out a membership application and list at least one park he/she has visited. The Club recognizes the following types of membership:

- **Regular Member** – the annual membership fee for new Regular Members shall be \$10.00 and \$5.00 for membership renewals. The term of membership shall be one year from the date that the membership fee is received by the Membership Director.
- **Joint Member** – multiple applicants can be listed under the same membership if so indicated on their application for no additional fee, but only one joint membership card will be issued and only one annual Master Traveler or one Lifetime Achievement Award certificate will be issued; in instances requiring a vote of the club members a Joint Membership will be entitled to one vote, regardless of the number of members associated with the Joint Membership. The annual membership fee for new Joint Members shall be \$10.00 and \$5.00 for membership renewals per membership (not per applicant). The term of membership shall be one year from the date that the membership fee is received by the Membership Director.
- **Junior Member** – A member or an applicant may submit a membership application for their child (under age 18) to be a Junior Member for \$5.00 per child per year. Junior membership applications not associated with an adult member will require the signature of a parent or guardian. Junior members will receive a separate membership card and be eligible for separate award certificates, but will not be eligible to vote.
- **Charter Member** – Any member who paid their membership fee before December 31<sup>st</sup>, 2004, is classified as a Charter Member. Charter members will receive no extra benefits except that their membership card will be labeled as such.

### **Article III—Executive Committee**

Section 1. General Powers. The Executive Committee may exercise any powers accorded such boards by the laws of the State of Colorado and shall manage the affairs and property of the Corporation.

Section 2. Property. No Executive Committee member may assume, by virtue of his or her office, to have any right, title or interest in or to the real property of the Corporation.

Section 3. Powers of the Executive Committee. The Executive Committee shall: (1) hold meetings of the Executive Committee at such times and places as it deems proper; (2) appoint committees on particular subjects from the members of the Corporation; (3) organize the annual meeting of the Corporation; (4) audit bills and disburse the funds of the Corporation; (5) carry on correspondence and communicate with other organizations and associations; and, (6) take any and all actions necessary to promote the objects of the Corporations and to best protect the interests and welfare of the Corporation.

Section 4. Age Requirement: Any regular member shall be eligible to hold an elected office as long as he or she is at least eighteen years of age at the time of his or her election.

Section 5. Terms of Office: The President, Vice-President, Secretary, Treasurer, and Membership Director shall take office on the September 1<sup>st</sup> immediately following their election and shall serve a term of two years. All Presidents Emeriti shall serve for life.

Section 6. Executive Committee Elections. The President, Vice President, Secretary, Treasurer, Membership Director, and all Presidents Emeriti shall constitute the Executive Committee of the Club. Members shall either send their intent to become an elected officer (President, Vice President, Secretary, Treasurer, or Membership Director) to the current president by June 1<sup>st</sup> of the year in which the office is up for election. The President & the Secretary shall then create the official ballot and place it on the Club's website by June 15<sup>th</sup> (ballots may be mailed to members who request a ballot by mail). Members will then print off the ballot and mail them to the Secretary in an unmarked sealed envelope inside of the envelope with the address & return address. Joint members will receive only 1 vote and Junior members shall receive no vote. The Secretary will mark off the list of members by looking at the return address (to ensure that no-member votes more than once) he or she will then save the sealed envelopes to be opened later. All ballots must be received by 10 days prior to the annual convention. The executive committee will meet prior to the annual meeting/convention and open the sealed envelopes and count the ballots (If only one officer can attend the annual meeting, then the ballots will be counted during the annual meeting). At the annual meeting/convention, the results of the election will be announced as well as posted on the club's website. Officer candidates shall be elected by a majority of votes cast.

Section 7. Officer Duties. The "President" shall be the chief executive of the club. The President will preside over all meetings of the club and will present an annual report of the club's activities. The President shall perform all duties incident to the office of president and such other duties as may be authorized by the Executive Committee from time to time.

The "Vice President" shall assist the President in his or her duties and preside over any meetings of the Executive Committee or the Membership in the absence of the President. The Vice President shall perform such other duties as may be authorized by the Executive Committee from time to time.

The "Secretary" shall keep accurate records of the club including a list of members (as provided to him or her by the Membership Director), minutes of all meetings of the Executive Committee or Membership, be custodian of the Corporate Seal, and the permanent files of the club. The Secretary will supervise the election with the President as prescribed above. The Secretary shall perform such other duties as may be authorized by the Executive Committee from time to time.

The "Treasurer" shall be responsible for keeping an accurate record of all monies of the club to be placed in a bank of good reputation in the name of the club. The Treasurer will obtain the approval of the President on all club expenditures. He or she shall present an annual financial report at the annual meeting and ensure all forms and reports relating to the finances, taxes, or tax-exempt status of the Club are submitted in a timely manner.

The "Membership Director" shall be responsible for accepting and processing all membership applications and will forward for deposit all dues paid to the Treasurer in a timely manner. He or she shall inform the Secretary of all new members and of all members that have declined to renew their membership. The Membership Director shall perform such other duties as may be authorized by the Executive Committee.

All former Presidents will be given the title “President Emeritus” and will be considered a member of the club’s Executive Committee, until such time as a President Emeritus may inform the Executive Committee in writing that they are resigning the title of President Emeritus. Once this title has been resigned, it may not be reassumed, except by subsequent service as President of the Club.

All officers are eligible to be an additional signer on checks on the club’s bank account as the Executive Committee may authorize by resolution from time to time. The Treasurer is a standing authorized signer on all accounts of the Corporation.

The President with the advice and consent of the Executive Committee may appoint other officers as needed, including but not limited to an Awards Director, Website Director, Annual Meeting Coordinator, etc.

No officer of this club shall receive compensation for their duties.

Any member may attend and present material at Executive Committee meetings but they shall not vote.

Section 8. Officer Vacancies. If the President resigns during or after the Annual Meeting occurring in the second year of his or her term, the Vice President shall become the President for the remainder of the term. If the Vice President is vacant, then the order of succession shall be the Treasurer, Secretary, Membership Director, and President Emeriti (in order of most years of continuous service to the Executive Committee as a President Emeritus). If the President resigns before the Annual Meeting occurring the second year of his or her term, then an election shall be held at the Annual Meeting to elect a President to serve the remainder of the one year term. In the event of a vacancy in the office of Vice President, Secretary, Treasurer, or Membership Director, the President shall nominate a candidate to the Executive Committee for approval to serve in the position until the next Annual Meeting. If there is a year remaining in the term of that office at the time of the next Annual Meeting, then the Membership shall elect a candidate to fill the remainder of the term, otherwise the regular election shall be held. The death or resignation of a President Emeritus does not constitute a vacancy of the office under this section. Notice must be given on the club’s website of any officer changes.

#### **Article IV—Meetings**

Section 1. Meetings & Quorum. There shall be one annual meeting of the membership during the annual convention. Notice shall be given to all members of the date and location of the meeting and notice that elections shall be held. Notice can be in the form of an email, mail, or posting on an official website. The members present shall constitute a quorum. The Executive Committee shall meet at least once a year to count the ballots prior to the annual meeting. The President may call a special membership (a mail-in ballot meeting is acceptable) or executive committee meeting (electronic means are acceptable) to conduct business of the club if needed, provided that ample notice of the special meetings is given. Two (2) of the executive committee members shall constitute a quorum for executive committee meetings.

Section 2. Annual Convention. The annual convention shall be located at or near a NPS unit each summer. The selection of the convention region and site will be done by procedures established by the Executive Committee. The President shall either serve as or appoint an Annual Meeting/Convention Host Coordinator. The convention shall be open to the public but only members may vote & take part in the annual club meeting. The Convention Coordinator shall secure the site within or near to the park for the convention and assist in planning the convention.

## **Article V—Awards Program**

Each member of the club shall be eligible to receive certain certificates to commemorate their visitation achievements. These award programs shall be approved by a majority vote at the annual meeting by the members.

### **Annual Visitation Award Levels ~ Master Travelers**

**Gold Level Visitor:** Visit 50 or more NPS units in 6 or more geographical regions in one calendar year as well as collecting 100 Passport to your National Parks® passport stamps.

**Silver Level Visitor:** Visit 35-49 NPS units in 5 or more geographical regions in one calendar year as well as collecting 75 Passport to your National Parks® passport stamps.

**Bronze Level Visitor:** Visit 25-34 NPS units in 4 or more geographical regions in one calendar year as well as collecting 50 Passport to your National Parks® passport stamps.

**Special Achievement:** Visit 10-24 NPS units in 2 or more geographical regions in one calendar year as well as collecting 20 Passport to your National Parks® passport stamps.

### **Official Rules**

1. Official NPS units, Affiliated NPS sites, National Trails, or National Heritage Areas count as one NPS unit each. Many unique stamps can be found for each area, but the 'NPS Unit' count will remain at one unit.
2. Only one certificate will be awarded per calendar year.
3. The same member may win these awards in consecutive years, provided that no more than 10% of the stamps collected in the next year are duplicates of stamps collected the first year.
4. Stamps can be recorded on any piece of paper.
5. 'Geographical regions' are defined by the official regions found in the front of every 'Passport to Your National Parks' book.
6. Proof of collected stamps must be made in the form a photocopy or duplicate impression of every stamp mailed to the judges.
7. Applications for awards will be accepted in December, January, and February.

### **Lifetime Achievement Certification**

Lifetime achievement awards will be awarded to members who meet the following requirements:

Bronze Lifetime Achievement:	Visit 100 official NPS units
Silver Lifetime Achievement:	Visit 200 official NPS units
Gold Lifetime Achievement:	Visit 300 official NPS units
Platinum Lifetime Achievement:	Visit ALL official NPS units
Lower 48 Special Achievement:	Visit ALL official NPS units in the Contiguous 48 States & the District of Columbia

Affiliated NPS sites, National Trails, and National Heritage Areas do not count for this award.

For units that have an attached National Preserve that are counted together by the National Park Service as two units, visiting any portion of one Unit shall count as a visit to both Units.

The Platinum Lifetime Achievement Award is earned on the basis of the total number of Units in the Park System recognized by the National Park Service at the time that the award is completed. Lifetime Achievement Awards are lifetime recognitions and are not altered on the basis of additions to, removals from, or other adjustments to the counting of Units in the National Park System. Lifetime Achievement Awards cannot be earned more than once.

Certificates will only be printed at the discretion of the Executive Committee

**Bonus Park Award** A bonus 'Surprise Park' award will be given to anyone who visits and collects any one official stamp from the secret NPS unit chosen at the beginning of the year by the President of the club. This unit will be chosen by the President based on an anniversary of either historical importance or unit designation at the President's decision.

**10 Most Wanted Awards** The Executive Committee will establish a list of the Top 10 most wanted stamps. The Executive Committee shall include on this list ten stamps that are known to have been issued by Eastern National, but have not been confirmed in over one year. Any member who obtains the stamp in person will be entitled to a certificate for confirming the most wanted stamp. If a stamp is found and confirmed by mail or in person by a non-member, the stamp will be removed from the list but no award will be given. Trail & Rails program stamps may be obtained at the site or on the train if available.

#### **Article VI—Amendments**

Any member of the club may submit amendments to the President at any time during the year; however, any proposed amendments must be received by June 1<sup>st</sup> and then will be included on the officer elections ballot. Each proposed amendment must receive a 2/3's majority vote of the votes cast. Any passed amendment will take effect immediately unless otherwise stated; if it is a certification change, then the amendment will take effect on January 1<sup>st</sup> of the next year.

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## **CERTIFICATION**

I certify that the attached Bylaws, is a true and correct document for the National Park Travelers Club as adopted by a mail-in ballot of the membership on August 2, 2008 and which was then amended by a mail-in ballot of the membership on August 7, 2010.

By:

NATIONAL PARK TRAVELERS CLUB

/s/ \_\_\_\_\_  
Craig A. Bailey, Secretary