

# NPTC PRIVACY POLICY

## INFORMATION THAT WE COLLECT

We collect information to recognize individual accomplishments, such as sending out annual awards. We also use personal information to send out notices on upcoming events, such as the convention.

We collect information that you give us. For example, our members are required to sign up for a NPTC account. We ask for personal information, like name and email address. For paid members, we ask for additional information, such as mailing address so that a membership card can be mailed.

Log information – when you use our website, we may automatically collect and store certain information in server logs.

## HOW WE USE INFORMATION THAT WE COLLECT

When you contact the NPTC, we may keep a record of your communication to help resolve any issues. We may use your email to inform you about upcoming events (such as the convention) or other things that would be of interest to the entire membership.

## INFORMATION THAT YOU SHARE

Our website lets you share information with others, such as posting a trip report. When you post something on the NPTC website, it may be indexable by search engines. In addition, a link to a post may be posted on the NPTC's Facebook page. However, only paid members may view the actual posting.

## UPDATING YOUR PERSONAL INFORMATION

You are responsible for keeping your personal information up to date. To update your information, go to the Home Page and click on "Profile" in the upper left corner.

## INFORMATION THAT WE SHARE

We do not share personal information with anyone outside of the NPTC except for the following legal reasons:

- It becomes necessary to meet any applicable law, regulation, legal process, or enforceable governmental request.
- To prevent or detect fraud, security, or other technical issues.
- To protect the rights, property, or safety of the NPTC and its members or the public as required or permitted by law.

## INFORMATION SECURITY

We do not share, sell, rent, or exchange any information we collect with any other 3rd party organization.

We work to protect the NPTC and our users from unauthorized access, unauthorized alteration, disclosure, or destruction of information we hold. In particular:

- We encrypt sensitive data stored within our database.
- We monitor connections in an attempt to stop and prevent spam or other unauthorized access.

- We review our information collection, storage, and processing practices, including physical security measures, to guard against unauthorized access to systems and work to improve the security and user experience of our services.
- We restrict access to personal information to a very select few NPTC administrators who may need information to handle special requests or issues (*Note: no administrator, member, or user has access to your account password at any time*).

## COOKIES

A cookie is a small data file that certain websites write to your hard drive when you visit them. No personal information is stored within cookies used by the NPTC, and a cookie cannot read data from your hard disk or read cookie files created by other sites.

You can refuse cookies by turning them off in your web browser; however, core services of the NPTC may not function optimally if you choose to do so. Most browsers default to accept and maintain cookies, and you can set your browser to notify you when you receive a cookie to give you the chance to decide whether to accept it or not.

The NPTC uses a cookie to store encrypted information about your current login (this never includes your account password, encrypted or otherwise) and store information about your current time zone (offset from the server's time) in order to display information about when data was posted (such as in the forums) in your own time zone.

We do not store any personal information within these cookies.

## WHEN THIS PRIVACY POLICY APPLIES

Our Privacy Policy applies to all of the services offered by the NPTC, but excludes services or entities with separate privacy policies of their own.

## PRIVACY POLICY CHANGES

Our Privacy Policy may change from time to time. Your rights will not be reduced by future policy changes unless you are notified ahead of time. Any changes will be posted on the website, and all prior versions will be archived.

## CONSENT

By accessing the NPTC site, you consent to this privacy policy in its entirety.

**If you have comments or believe that a violation of this policy has occurred, please contact [executiveboard@parkstamps.org](mailto:executiveboard@parkstamps.org). You should receive a response within 48 hours.**

**This policy was last changed on June 9, 2015.**